

## For all practices using EMIS: How to access and use the long COVID clinical template and referral form

The **CEG Long COVID Clinical Template** includes a page to assist practices in managing patients with the long term effects of COVID-19.

To access the template:

In consultation mode select Add>Data using template.

In template picker use search button and type **RP COVID-19** template. This will ensure you are selecting the latest version.

The screenshot shows the EMIS interface for the 'Post COVID Clinical Assessment' template. On the left is a 'Pages' sidebar with a list of sections: Symptoms - First Presentation, Testing and Results, Follow Up Review, Extremely Vulnerable Patients, eFI Calculator, Sats monitoring, **Post COVID Clinical Assessment** (highlighted in orange), Post-COVID19 Functional Status, Wider Determinants, Ethnicity, Web Resources, and Version Control. The main content area is titled 'Introduction' and contains the following text: 'This page is for: Recording consultation data for presentation of symptoms **post COVID**. Ensuring **key data is recorded** suitable for onward referral/notification/epidemiology. Provision of **helpful links** to assist with management of the case and public health matters. NB All fields marked \* are required for referral to rehabilitation services'. Below this is a section titled 'Post COVID - Diagnosis' which includes the text: '"Post COVID" in primary care Post COVID refers to two conditions, ongoing symptomatic COVID-19 and post-COVID-19 syndrome. If you know that you covid syndrome you can do so here. Ongoing symptomatic COVID-19 people who present 4-12 weeks after the start of acute COVID-19 Post-COVID-19 syndrome people whose symptoms have not resolved 12 weeks after the start of acute COVID-19 (NICE guidelines)'. There is a 'Current diagnosis' dropdown menu with '28-Nov-2021' selected and a calendar icon. Below the dropdown is a 'Text' input field. At the bottom is a section titled 'Consultation Type' with a checkbox labeled 'Consultation Type: Face to face consultation'.

The Post COVID Clinical Assessment Page is split into different sections which enable recording if doing a face to face consultation (required prior to referral to Long COVID clinic). The main sections are:

- COVID history section includes details of previous swab and antibody testing codes and clinician can free test clinical history of the illness.
- Common symptoms section enables recording of the most common symptoms after acute COVID-19.
- Examination section allows clinicians to complete observation and general examination details for the patient.
- Referral Guidance section details requirements for referral to Long COVID clinic – further guidance on tests required are on the referral form.
- There is a section to include some further information required for referral which clinicians will need to complete if not using OneContact. This information will be merged to the referral form as part of the consultation.

Complete this template page using the required fields and ensure you save the information using the Save Template option.

## CEG Post COVID Specialist Assessment Clinic Referral Form

There is now one referral form for NEL for referring patients to the Post COVID clinics. If a practice is using OneContact then the details received via OneContact will need to be sent with the form. If a practice is not using OneContact, then the form contains all the patient questionnaires to print. On completion, these will need to be scanned and sent along with the referral form.

To access the referral form:

In consultation mode select Add>Document>Create letter

Select magnifying glass to find document template. In Find document template, type Post COVID and select latest version (v7).

### RP Post Covid Specialist Assessment Clinic Referral (OneContact) CEG (v7)

Please note that on opening the document, you will be prompted to select the items to include in the referral form.

- Medication – acute and repeat
- Problem – active and past
- Consultations - in last 3 months.

**Please select the items that you want included in the referral letter.**

For example, if you do not want to include past problems, tick the boxes next to each past problem.

Please select the items to include in this letter

Specific items have been chosen Reset

<input checked="" type="checkbox"/>	Problem	Onset Date
<b>Active Problems</b>		
<input checked="" type="checkbox"/>	Malignant lymphoma	01-Aug-2021
<input checked="" type="checkbox"/>	Dementia in Alzheimer's disease, unspecified, other mixed symptoms	01-Apr-2021
<input checked="" type="checkbox"/>	Chronic kidney disease stage 4	01-Mar-2021
<input checked="" type="checkbox"/>	Personality disorder	01-Mar-2021
<input checked="" type="checkbox"/>	Asthma	01-Mar-2021
<input checked="" type="checkbox"/>	Ischaemic heart disease	01-Mar-2021
<input checked="" type="checkbox"/>	Chronic kidney disease stage 3	01-Mar-2021
<input checked="" type="checkbox"/>	Type 2 diabetes mellitus	01-Mar-2021
<input checked="" type="checkbox"/>	Essential hypertension	22-Feb-2021
<input checked="" type="checkbox"/>	Not for resuscitation	20-Jul-2020
<input checked="" type="checkbox"/>	Coordinated support plan	20-Jul-2020
<input checked="" type="checkbox"/>	Under care of advanced community care service	01-Apr-2020
<b>Significant Past Problems</b>		
<input checked="" type="checkbox"/>	Post-COVID-19 syndrome	25-Mar-2021
<b>Minor Past Problems</b>		
<input checked="" type="checkbox"/>	Post-surgical wound care	22-Sep-2021
<input checked="" type="checkbox"/>	Administration of first dose of SARS-CoV-2 (severe acute respiratory syndrome coronavirus 2) vaccine	01-Mar-2021

For consultations: select by ticking all the consultations you want included otherwise it will merge all the consultations in the past 3 months and you may be included data that is not relevant to the referral.

Please select the items to include in this letter

all consultations in the past 3 months Reset

<input type="checkbox"/>	Date	Consultation Text
<input type="checkbox"/>	28-Nov-2021 14:43	GP Surgery (City & Hackney CEG) TISSIER, Jo (Ms) <span>-</span>
	Additional	Preferred choice of communication: Face to Face • Patient has returned to work following illness • Managed in the community • Patient was not admitted • Not on Long term oxygen therapy/ambulatory oxygen following on from, or as a result of their ACUTE episode of COVID infection
<input type="checkbox"/>	18-Nov-2021 14:55	GP Surgery (City & Hackney CEG) TISSIER, Jo (Ms) <span>-</span>
	History	Persistent cough • Palpitations • Fatigue • Impaired cognition • Nausea Anxiety PHQ-2: GAD-2:
	Examination	Loss of taste • Muscle weakness • Never smoked tobacco Oral temperature 37 degrees C • Pulse rate 90 beats/min • O/E - pulse rhythm regular O/E - blood pressure reading 140/90 mmHg Sitting Peripheral blood oxygen saturation on room air at rest 99 % • Heart sounds normal • O/E - normal respiration
	Additional Assessment	Face to face consultation • By Video • Yes: Patient has returned to work • No COVID-19 confirmed using clinical diagnostic criteria • SARS-CoV-2 (severe acute respiratory syndrome coronavirus 2) detection result negative
<input type="checkbox"/>	17-Nov-2021	City & Hackney CEG TISSIER, Jo (Ms) <span>-</span>
	Document	Administration  RP CH Part A Personalised Care Support Plan v1

The referral form contains all the questionnaires required to be completed by patient prior to referral. You can print out the questionnaires to give to the patient. If using OneContact the patient will complete via OneContact.

If you have any technical difficulties with the products, please contact your locality facilitator.